

APARTMENT SAFETY CHECKLIST

Use this form as a guide as you check your home for safety measures. Boxes marked "NO" indicate areas where you could take action to improve your home's security. These are just some of the steps you can take to decrease the likelihood that you or your home is targeted.

EXTERIOR DOORS AND WINDOWS

YES NO

All doors are locked during the day (even when someone is home), at night and every time we leave the house (even if it is just for a few minutes).

☐ ☐

Doors are solid hardwood or metal-clad.

☐ ☐

Doors feature wide-angle peepholes at heights everyone can use.

☐ ☐

If there are glass panels in or near our doors, they are reinforced in some way so that they cannot be shattered.

☐ ☐

All entry ways have a working, keyed entry lock and sturdy deadbolt lock installed into the frame of the door.

☐ ☐

Spare keys are kept with a trusted neighbor, not under a doormat or planter, on a ledge, or in the mailbox.

☐ ☐

The landlord or building manager tightly controls ALL keys.

☐ ☐

The sliding glass door has a strong, working key lock.

☐ ☐

A dowel or a pin to secure a glass door has been installed to prevent the door from being shoved aside or lifted off the track.

☐ ☐

The sliding door is locked every night and each time we leave the apartment.

☐ ☐

Every window in the house has a working key lock or is securely pinned.

☐ ☐

Windows are always locked, even when they are opened a few inches for ventilation.

☐ ☐

OUTDOORS

Shrubs and bushes are trimmed so there is no place for someone to hide.

☐ ☐

There are no dark areas around our building, garage, or yard at night that would hide prowlers.

☐ ☐

Every outside door has a bright, working light to illuminate visitors.

☐ ☐

Floodlights are used appropriately to ensure effective illumination.

☐ ☐

Gate latches, garage doors, and shed doors are all locked with high security laminated padlocks.

☐ ☐

WEST VALLEY CITY

Neighborhood Watch

www.wvc-ut.gov/neighborhoods

WHILE AWAY FROM HOME

YES NO

At least two light timers have been set to turn the lights on and off in a logical sequence, when we are away from home for an extended period of time.

☐ ☐

The motion detector or other alarm system (if we have one) has been activated when we leave home.

☐ ☐

Mail and newspaper deliveries have been stopped or arrangements for a neighbor/friend to pick them up have been made when we go away from home for a period of time.

☐ ☐

Our local Neighborhood Watch has been notified that we will be away from home for a period of time.

☐ ☐

OUTDOOR VALUABLES AND PERSONAL PROPERTY

Grills, lawn mowers, and other valuables are stored in a locked garage or shed, or if left out in the open, are hidden from view with a tarp and securely locked to a stationary point.

☐ ☐

Every bicycle is secured with a U-bar lock or quality padlock and chain.

☐ ☐

Bikes are always locked, even if we leave them for just a minute.

☐ ☐

Firearms are stored unloaded and locked in storage boxes and secured with trigger guard locks.

☐ ☐

Valuable items, such as televisions, stereos, and computers have been documented on a Home Property Documentation sheet.

☐ ☐

Our home inventory is up-to-date and includes pictures. A complete copy is kept somewhere safe.

☐ ☐

OUR BUILDING AND NEIGHBORS

There is some kind of control over who enters and leaves the building.

☐ ☐

Walkways, entrances, parking areas, elevators, hallways, stairways, laundry rooms, and storage areas are well lighted, 24 hours a day.

☐ ☐

Fire stairs are locked from the stairwell side above the ground floor, so you can exit but no one can enter.

☐ ☐

Mailboxes are in a well traveled, well lighted area and have good locks.

☐ ☐

We know our neighbors and are part of an apartment watch group. We watch out for each other as neighbors.

☐ ☐